



Minutes of Library Board Meeting
July 17, 2023

CALL TO ORDER

Vice President Joe Stever called the meeting to order at 5:15 pm

Trustees present: Joneane Parker, Joe Stever, David Thebobo and Kate Van Pelt. Brandon Nelson was present via phone.

Trustees absent: Kimberly Broz, Sharon Flinspach, Sam Garchik, and Sherri Smith.

Also present: Director Alocs Schmidt Mickunas, Karen Blakley, Kevin Ihrke and Doug Reinert.

PUBLIC ADDRESS –

- a. Kevin Ihrke on behalf of the FPL Foundation

Kevin Ihrke of the FPL Foundation Board updated the Trustees on the Foundation's interest in partnering with businesses and groups to create a financial literacy program in local schools.

Trustees were supportive of the program and offered suggestions for possible partnerships.

CALL FOR ADDITIONS TO THE AGENDA – No additions to the Agenda.

APPROVAL OF MINUTES FOR JUNE

Trustee Parker moved to approve the June 19, 2023 minutes as presented. Trustee Thebodo seconded the motion. The motion carried unanimously.

APPROVAL OF BILLS FOR JULY

Trustees asked about the City's contract with Access Systems. City Administrator confirmed the contract has been renewed. Director Schmidt Mickunas pointed out the Chem Search invoice is a new vendor.

Their service will dramatically increase the life of pipes in the basement.

Trustee Thebodo moved to approve the bills for July. Trustee Van Pelt seconded the motion. The motion carried unanimously.

COMMUNICATIONS –

a. Public Restrooms

Director Schmidt Mickunas shared complaints received about the smell from the public restrooms in the lobby. Trustees discussed possible improvements. Hopefully an updated HVAC system will correct any issues.

REPORT OF DIRECTOR (A copy of the report is attached.)

a. Report from Adult Services Librarian

Trustee Stever noted there were many good things happening at the library. Director Schmidt Mickunas shared FPL is close to completing half the projects in the strategic plan. Trustees Stever and Parker mentioned improved coverage and more articles in the local newspaper. Trustee Stever suggested the Director update the City Council on how to navigate the website, showing them what is available. Trustee Parker thought the County Supervisors would benefit from this as well. Director Schmidt Mickunas is looking forward to choosing planters for the front of the library as we are one of the few city buildings without outdoor plants. Trustees offered suggestions on help with planting and planning. Director Schmidt Mickunas updated the Trustees on the part time position currently open and the recently ordered bike repair station. Joy Craig, Adult Services Librarian shared what she is working on and updated the Trustees on the Interlibrary Loan program.

Director Schmidt Mickunas spoke about the Youth Services program. He also shared a pie chart showing the location of FPL users and discussed a plan to create a book bicycle that would take books to patrons at local community events.

REPORTS OF COMMITTEE

a. Report of New Officer Committee

Trustee Stever reported three of the four officer positions had been filled for the new fiscal year. Following discussion among trustees it was decided to table naming officers until next month's meeting when more trustees were present.

b. Report of Finance Committee

Director Schmidt Mickunas reminded Trustees that there are certificates that are maturing and need attention. Without a Treasurer the board can't move forward. Trustee Stever advised interest rates may change through the end of the year and suggested having two signers temporarily until a Treasurer is named.

OLD BUSINESS

a. Proposal of Revision to Library Bylaws

b. Recommendations for New Trustee

One Trustee position is open now with two more opening up in October. Trustee Stever suggested identifying three new trustees now in anticipation of the openings and asked for any names from Trustees. Trustee Parker confirmed his question; the Mayor approves new Trustees with suggestions from the Board. Trustees have spoken with possible candidates but asked for time to confirm. Trustee Nelson is speaking with someone to take his place on the board. Director Schmidt Mickunas has spoken with the mayor about a possible candidate.

NEW BUSINESS

a. Discussion of Financial Literacy Initiative See Public Address.

b. Hoopla Discussion & Proposal

Director Schmidt Mickunas explained Hoopla is a ‘pay per click’ service offering streaming of movies, eBooks, eMagazines and books with a library card. The library would have an initial payment followed by monthly billing for actual use. Trustee Stever clarified what would be available to patrons. Trustee Thebodo clarified where funds would come from. Trustee Stever asked if this program would be easier to track usage on than previous programs used by the library. Director Schmidt Mickunas confirmed it would be. Trustee Parker felt we should be sensitive and aware of changing options frequently. Trustee Thebodo asked how we would make the public aware.

Motion by Trustee Thebodo to move forward. Trustee Parker seconded the motion. The motion carried unanimously.

ADJOURNMENT

Trustee Van Pelt motioned to adjourn. Meeting adjourned at 6:24 p.m.

Respectfully submitted,

Kate Van Pelt
Secretary Pro-Tem